



**Job Title:** Reimagine Elmwood Coordinator

**Job type:** Term/16 weeks

**Hours:** 30 Hours per week

**Starting date:** November 15<sup>th</sup>, 2021

**Salary:** \$16.00-\$18.00/per hour depending on work experiences and skills

### **Job Description**

In 2018, the Chalmers Neighbourhood Renewal Corporation (CNRC) undertook vast public consultations in order to update the 5-year neighbourhood renewal plan for our area.

In all, over 1,500 people participated, from all walks of life including youth, seniors, new Canadians, Indigenous people, business owners, community groups, religious groups, families, homeowners, renters and more. To put that number in perspective, a city-wide engagement that reached an equivalent proportion of the population would have to consult with over 100,000 people.

More specifically, 88% of respondents said the ability to access local amenities was important or very important, and most agreed that making our community streets more “family-friendly” in terms of mobility would help improve other issues in the neighbourhood. As well, local businesses indicated the need for more foot traffic. And most importantly, 86% of seniors and 70% of youth reported experiencing recurring mobility issues in the neighbourhood.

The Chalmers Neighbourhood Renewal Corporation would like to hire an intern to implement and coordinate initiatives, events, programs, and services that address these issues and concerns brought forward from the community we serve.

### **Duties and responsibilities**

Our goal is to improve transportation options and the public realm in Elmwood, using quick, inexpensive, and temporary methods, our Reimagine Elmwood Coordinator will work with our community with the following:

- Get the community excited about possibilities.
- Discover which kinds of things are helpful, and which aren't.
- Build capacity in the neighbourhood to repeat, improve and expand on ideas.

Their efforts will focus on creating programs, services, and initiatives to address issues with mobility and transportation in our neighbourhood including:

- Lack of safe pedestrian crossings
- Lack of places to sit
- Need for improved quality of sidewalks
- Lack of safe bicycle infrastructure close to the daily destinations of residents
- Need for better infrastructure at bus stops, including sidewalks, benches, shelters
- General need for a safer environment for people walking and on bikes

### **Knowledge and skills**

- Familiarity with and knowledge of tactical urbanism and the community of Chalmers/Elmwood, including government operations, rules, policymaking process, and functions of various city departments, agencies, boards, and commissions.
- Knowledge and experience of mobility, open streets, neighborhood, and social impact issues in Chalmers/Elmwood.
- Ability to multi-task and forge effective working relationships with multiple parties.
- Ability to analyze data and synthesize into clear policy recommendations.
- Ability to assess problems and act toward achieving near- and long-term solutions.
- Strong written and verbal skills, with ability to tactfully respond to public inquiries and concerns in a timely manner.
- Experience working in diverse communities.

### **Education required**

- Combination of experience and post-secondary education will be considered.

### **Qualified requirements for the interns**

- Between 15 and 30 years of age at the start of the internship
- Canadian citizen, or permanent resident or a protected person as defined by the Immigration and Refugee Protection Act\*
- Legally allowed to work according to the relevant provincial and Canadian legislation and regulations
- Available to participate in an Impact internship for a minimum duration of 3 months and a maximum duration of 6 months
- Not previous participants of a federal youth employment program
- Not employees of the hiring employer prior to the start of their internship (does not apply to previous coop students or student interns, although this must be clearly indicated by the employer)

*\*Refugee protection must be conferred under the Immigration and Refugee Protection Act. Persons awaiting refugee status, as well as those who hold a temporary visitor visa, student visa or work visa, are ineligible to participate in a Youth Employment Strategy initiative.*

Resumes can be sent to: [chalmersrenewal@mymts.net](mailto:chalmersrenewal@mymts.net) with the *subject head as Reimagine Elmwood Coordinator Job Posting – your first and last name*. If you have any further questions or concerns, please contact (204) 669-0750.

**Process of selection:** Given this program has many responsibilities, we recognize the best candidate may not meet all the listed criteria above. Although, we encourage all interested applicants with relevant experience to apply even if you do not match the job description perfectly.

We thank all applicants for their interest in Chalmers Neighbourhood Renewal Corporation; However, only those selected for an interview will be contacted.

**Application closing date:** When the position is filled.