

# Job Advertisement: Youth Drop-in Green Team Member (3 positions)



The Elmwood Community Resource Centre is seeking 3 Youth Drop-in Green Team Members to begin on June 5, 2014 for 30 hours a week until August 29, 2014. Rate of pay is \$10.45 an hour.

Youth Drop-in Green Team members will primarily work with youth aged 10-17 and help deliver youth programming in the community. Drop-in activities may include arts/crafts, sports and recreational activities, gardening, cooking lessons and field trips. Experience working with diverse cultures is an asset. Green team members will also be required to assist with community events and festivals.

Green Team members may also perform light yard-work and lawn-care in the Chalmers area. This will include mowing grass, weed-whacking, watering plants, raking grass/leaves, removing litter, painting and cleaning up graffiti.

The Green Team members also perform administrative duties such as log books, waiver forms, incident reports, monthly reports and other documentation.

## **The Youth Drop-in Green Team will:**

- Engage and participate with children/youth in activities such as sports, recreation, cooking, volunteer work, cultural specific crafts
- Maintain & organize daily paperwork; including daily log books, statistics and waiver forms for local residences and businesses
- Assist with local events; including community clean up drives, festivals and block parties
- Set up and clean-up of program activities
- Ensure an environment of acceptance is maintained no bullying, racist/sexist remarks; being aware of events and participants involved
- Provide supervision of children and youth
- Assist the IHOPE program, which involves basic yard maintenance for residences of Elmwood

## **Qualifications:**

- Must be between 16-29 years old
- Have a desire to work on entry- level neighbourhood renewal activities
- Criminal Record Check, Child Abuse Registry Check, or willingness to obtain them during probation period required for applicants 18 years of age or older
- Computer skills; Word and Windows experience would be an asset
- Strong verbal and written communication skills
- Interest in helping others, working individually as well as cooperatively with others
- Able to work individually as well as part of a team
- Familiarity with Elmwood community is an asset

## **Working Conditions:**

- Daytime hours Monday-Fridays
- Some non- standard hours of work-evenings and weekends for special events
- Criminal record and Child Abuse check required
- Working outdoors in the Elmwood/Chalmers area

Send resumes to ECRC, 200 Levis Street, R2C 2L2 or [jobs@elmwoodcrc.com](mailto:jobs@elmwoodcrc.com) , by **Tuesday May 20th 2014**